Action Name: Date: Version:

Assurance Action Canvas

Risk Event & Control Standard

Which Risk Event and Control Standard does this Assurance Action verify?
Example:
- Risk Event – Financial Analyst Employment Termination
- Control Standard – Analyst Role Removal from FinData

Evaluation

What must be verified?
Why is it verified?
Which facts are needed?
Where do these facts exist in the evidence?

Example:
- Verify: Employee was removed.
- Fact: Employee identity not present as an authorized user..
- Where: System's user authorization list.

Evidence

What evidence is required?
Where is it located?
How is it obtained?
Which organization role (not a person's name) can describe its location?
Is the evidence sufficient and appropriate?

If evidence can't be independently located, the action may be weak.

Claim - Pass

What analysis confirms the claim?
Which facts/parameters must match the criteria?
How do we write the claim in a Clear, Unambiguous, and Understandable by a Disinterested 3rd Party (CUUD3) manner?

A pass occurs when:
1. The evidence contains the required information to establish a verifiable fact.
2. The fact is verified as true when compared to the evaluation criteria.

CUUD3 Example: "Pass - Employee user account 19399843 was removed from FinData at 5:01 PM on August 8, 2025, which is within 24 hours of HR termination notice on 9:32 AM, August 8, 2025."

Claim - Fail

What analysis disproves the claim?
Which facts/parameters fail?
Why do the facts/parameters fail?
How do we write the claim in a Clear, Unambiguous, and Understandable by a Disinterested 3rd Party (CUUD3) manner?

A fail occurs when:
1. The evidence contains the required information to establish a verifiable fact.
2. The fact is verified as false when compared to the evaluation criteria.

CUUD3 Example: "Fail - Employee user account 19399843 was removed from FinData on August 13, 2025, at 7:42 PM, which is 5 days after the HR termination notice on 9:32 AM, August 8, 2025. This user account removal is beyond the 24-hour removal requirement."

Claim - Inconclusive

What analysis was attempted?
Which fact(s) could not be established, and why?
How do we write the claim in a Clear, Unambiguous, and Understandable by a Disinterested 3rd Party (CUUD3) manner?

An inconclusive claim occurs when:
1. The evidence does not contain the required information to establish a verifiable fact.
2. The expected evidence was not provided.

CUUD3 Example: "Inconclusive - The FinData Approved User List was not provided. Could not verify if Employee user account 19399843 was removed within 24 hours of HR termination notice on 9:32 AM, August 8, 2025."

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